**CACHEVILLE SERVICE DISTRICT**

**MINUTES OF THE REGULAR MEETING**

**April 3, 2024**

**Roll Call / Call to Order:**

**Directors Present:** Rick Hernandez, Lana Reveles,

 Robert Marin, Tina Day, Pat Hernandez

**Directors Absent:** None

**Others Present:** Sally Wallace (Recording Secretary), Mark Krummenacker (Clerk),

 Art Castillo (Water Distributor Operator), Manuel Quintana (General Manager)

 The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 5:30 p.m., at the Yolo Library Branch, 37750 Sacramento Street, Yolo, California, on Wednesday April 3, 2024. All directors were present. Also present were Sally Wallace (Recording Secretary), Mark Krummenacker (Clerk), Art Castillo (Water Distribution Operator), Manuel Quintana (General Manager)

**1.** **Approval of agenda:**

 President Lana Reveles called for a motion to approve the agenda.

 **Motion by:** Pat Hernandez

 **Seconded by:** Rick Hernandez

 **Discussion:None**

 **Vote: Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Carried

**2. Approval of Minutes of last meetings (March 2024):**

President Lana Reveles called for a motion to approve the Minutes.

 **Motion by:** Rick Hernandez

 **Seconded by:** Robert Marin

 **Discussion:** None

 **Vote: Ayes:** 5  **No:** 0  **Abstain:** 0 **Motion:** Carried

**3. Public Comments:** None.

**4. Financial Report (**Ledger,Trial Balance, AR Billing Status, Budget**):**

Mark Krummenacker reported that we still have five to six thousand on the account receivable. He will update in a week. He gave Manuel Quintana three shut off notices to send out.

We are doing great on our revenue.

Expenditures at $9,500.00 – looking good.

Mark submitted the State Compensation Report.

Expense: $1,486.59

**5. Approval of Claims:**

 President Lana Reveles asked for a motion to approve claims for March 2024.

 (Claims $859.91, Reimbursement to Manuel $214.69 - $411.99)

 **Motion by:** Robert Marin

 **Seconded by:** Tina Day

 **Discussion:**

 **Vote: Ayes:** 5 **No:** 0  **Abstain:** 0 **Motion:** Carried

**6. Correspondence:** None.

**7. Water Distribution Operator’s Report:**

 The Water Distribution Operators report was given by Art Castillo. He reported

Daily checks were done, residual was done and met with the Health Department on the 12th of March. Installed a tap at the post office and changed the chlorine pump at the well.

Manuel repaired the two leaks on 4th and 17th..

Two connection fees, for 4th Street homes.

 **Pump hour meter readings of March 28, 2024.:**

 Flow meter reading on Washington Street 606468 gallons

**8. General Manager Report:**

Manuel Quintana reported that the Solano Quality Report has been submitted (possible fine).

The generator was ran on March 26, 2024. Tina Day now has a key to the generator.

The EAR report was submitted. EAR will contact Manuel about the air control we have not done.

EAR Report- Five backflows in town. The library did not get tested or 2023. We may get fined for that, not sure.

Completed Bacti and was submitted to Yolo County.

Central Concrete account was denied.

Connection fee for Cache Creek High depends on how many students. The charge is $966.00 every other month for the school water bill.

 We are registered with California Water Board water program. Free PFAS testing.

The Sacramento well came back positive for coliform. Chlorinated and retested and it came back negative.

A link was sent out to everyone to for training.

**9. Discussion Items:** Training, webinar, CSDA

**10. Action Items:**

* **Approve Madison equipment rates:**

Upon motion duly made by Robert Marin, seconded by Tina Day, and unanimously passed, to approve Madison equipment rates.

 **Vote: Ayes:** 5 **No:** 0  **Abstain:** 0 **Motion:** Carried

* **Approval of reimbursement for Madison CSD traffic control:**

 Discuss at next meeting

* **Approval of GM extra hours – 7 hours:**

Upon motion duly made by Tina Day, seconded by Pat Hernandez, and unanimously passed, to approve GM extra seven hours.

 **Vote: Ayes:** 5 **No:** 0  **Abstain:** 0 **Motion:** Carried

**11. Old Business:**

Fire hydrant is still leaking.

**12. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:** None.

**13. Future Agenda Items:**

 **a. 2024-2025 Budget:** wants to get together with some committee and talk about school rates.

 **b. Discontinuance Policy:**

 **c. Operators Scope of Duties:**

 **d. Employee Reimbursement:**

 **e. Madison CS MOU (Memorandum of understanding):**

 **f. Electronic Annual Report:**

 **g. Consumer Confidence Report:**

 **h. Valve Exercise Program:**

 **i. Hydrant Flushing / Maintenance Program:**

 **j. Bacti Sample Points:**

 There being no further business, the meeting was adjourned Wednesday April 3, 2024 at 6:40pm by President Lana Reveles.

 Respectfully submitted,

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 SALLY WALLACE, Recording Secretary