**CACHEVILLE SERVICE DISTRICT**

**MINUTES OF THE REGULAR MEETING**

**June 5, 2024**

**Roll Call / Call to Order:**

**Directors Present:** Rick Hernandez, Lana Reveles,

 Robert Marin, Tina Day, Pat Hernandez

**Directors Absent:** None

**Others Present:** Sally Wallace (Recording Secretary), Mark Krummenacker (Clerk),

 Art Castillo (Water Distributor Operator), Manuel Quintana (General Manager)

 The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 5:30 p.m., at the Yolo Library Branch, 37750 Sacramento Street, Yolo, California, on Wednesday June 5, 2024. All directors were present. Also present were Sally Wallace (Recording Secretary), Mark Krummenacker (Clerk), Art Castillo (Water Distribution Operator) Manuel Quintana (General Manager)

**1.** **Approval of agenda:**

 President Lana Reveles called for a motion to approve the agenda.

 **Motion by:** Pat Hernandez

 **Seconded by:** Rick Hernandez

 **Discussion:**

 **Vote: Ayes:** 5 **No:** 0  **Abstain:** 0  **Motion:** Carried

**2. Approval of Minutes of last meetings (May 2024):**

President Lana Reveles called for a motion to approve the Minutes with a typo correction with *General* and move *Expense* under category *Approval of Claims*

 **Motion by:** Pat Hernandez

 **Seconded by:** Tina Day

 **Discussion:** None

 **Vote: Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Carried

**3. Public Comments:** None.

**4. Financial Report (**Ledger,Trial Balance, AR Billing Status, Budget**):**

Mark Krummenacker reported that the account receivable list is good. Unpaid is $6,508.00. Budget is looking good.

**5. Approval of Claims:**

 President Lana Reveles asked for a motion to approve claims for May 2024.

 **Expense:** $789.63

 **Motion by:** Robert Marin

 **Seconded by:** Pat Hernandez

 **Discussion:** None

 **Vote: Ayes: 5 No: 0 Abstain: 0 Motion:** Carried

**6. Correspondence:** None.

**7. Water Distribution Operator’s Report:**

The Water Distribution Operators report was given by Art Castillo. He reported that the month was quiet. The well was check, residual was taken, and meter reading was done. The chlorine pump was repaired, and the generator was run.

 Pump hour meter readings of May 28, 2024.:

 Flow meter reading on Washington Street 613215 gallons.

**8. General Manager Report:** Manuel Quintana needs to set a meeting with the Budget Committee to go over some projects, such as generator $9,000.00, hydrant $8,000.00 plus labor, and the flow meter $3,600.00.

On June 17, 2024, asphalt patchwork will get started. The cost for all the patchwork in Yolo will be $9,880.00.

 The CCR (Consumer Confidence Report) is in progress and will needs to be completed this month.

 July first, new cross connection control handbook will go into place.

 Manuel would like to get with the Policy Committee.

**9. Discussion Items:** None.

**10. Action Items:** None.

**11. Old Business:**

Send revised minute for last 3 months to Robert Marin.

**12. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:** None.

**13. Future Agenda Items:**

 **a. 2024-2025 Budget:**

 **b. Discontinuance Policy:**

 **c. Operators Scope of Duties:**

 **d. Employee Reimbursement:**

 **e. Madison CS MOU (Memorandum of understanding):**

 **f. Fire Department Hydrant:**

 **g. Consumer Confidence Report:**

 **h. Valve Exercise Program:**

 **i. Hydrant Flushing / Maintenance Program:**

 **j. Bacti Sample Points:**

 **k. Flow Meter for well #2**

 There being no further business, the meeting was adjourned Wednesday June 5, 2024 at

 6:15 p.m. by President Lana Reveles.

 Respectfully submitted,

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 SALLY WALLACE, Recording Secretary