

CACHEVILLE SERVICE DISTRICT

MINUTES OF THE REGULAR MEETING

May 4, 2022

Directors Present: Rick Hernandez, Lana Reveles,
Robert Marin,

Directors Absent: None

Others Present: Leo Refsland (General Manager, Sally Wallace (Recording Secretary),
Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distributor
Operator)(called in), Emily Tafoya (Resident)

The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 6.00 p.m., at the Yolo Fire Station, 37720 Sacramento Street, Yolo California , on Wednesday May 4, 2022. All directors were present. Also present were Leo Refsland (General Manager) Sally Wallace (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distribution Operator) (called in), Emily Tafoya (Resident)

1. Approval of agenda:

President Lana Reveles called for a motion to approve the agenda.

Motion by: Director Rick Hernandez to approve the agenda as presented.

Seconded by: Director Robert Marin.

Discussion: None.

Vote: Ayes: 3 **No:** 0 **Abstain:** 0 **Motion:** Carried

2. Approval of Minutes of last meeting (April 6, 2022):

President Lana Reveles called for a motion to approve the April 4, 2022 Minutes.

Motion by: Director Robert Marin approved the Minutes.

Seconded by: Director Rick Hernandez.

Discussion: None.

Vote: Ayes: 3 **No:** 0 **Abstain:** 0 **Motion:** Carried

3. Public comment: Director Rick Hernandez inform that he received in the mail a letter from a resident. Resident was asking about the letter that came in the monthly bill about ways to save water such as new toilet, showerhead etc. Resident wanted to know if Cacheville Board was going to pay for that. Director Hernandez told him no the Board does not pay for that.

4. Water Distribution Operator's Report:

The Water Distribution Operators report was given by Art Castillo over the phone. He reported that it was a quiet month. The daily check and residual were done.

Director Lana Reveles asked Dwayne Straubs to check the leak she had. She suggested that all residents water valves should be checked for leaks.

Dwayne Straub and Art Castillo are still working on getting in contact with the people at Half Moon to access the meters that are locked up.

General Manager Leo Refsland inform that the True Value account is set up now.

5. Financial Report (Income and Expense):

Sheryl Salgado presented the status of the expense and income. Bills were sent out April 25, 2022. Expense: \$2,477.15.

6. Approval of Claims:

President Lana Reveles asked for a motion to approve claims for April 2022.

Motion by: Director Rick Hernandez to approve the claims for April 2022.

Seconded by: Director Lana Reveles.

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Carried

7. Discussion Items:

- **Library Fee:** General Manager Leo Refsland stated for the connection of the new library will be \$1,800.00. Once the water is hooked up at the library the monthly cost will be the same as the school.
- **Approve Draft Audit:** None.
- **Discuss Budget:** Sheryl Salgado stated she will ask Mark Krummenacker if he would do our June budget. She thought his fee is approximately \$250.00 but will confirm. The Directors asked not to exceed over \$400.00.

President Lana Reveles called for a motion to approve Budget fee not to exceed over \$400.00.

Motion by: Director Rick Hernandez approved the Budget fee not to exceed over \$400.00.

Seconded by: Director Robert Marin.

Discussion: None.

Vote:Ayes: 3 **No:** 0 **Abstain:** 0 **Motion:** Carried

- **General Manager:** Leo Refsland stated that he has some candidates for the General Manager position.
- **Board of Directors Policy:** Discuss next month.
- **Duties of the President of the Board Policy:** Discuss next month.

8. Action Items:

Board Members: Emily Tafoya was introduced to the Board. She applied for the position that was vacant on the board. She told the board a little about herself, and after discussion the board appointed her.

President Lana Reveles called for a motion to appoint Emily Tafoya to the Board.

Motion by: Director Robert Marin approved Emily Tafoya to the Board.

Seconded by: Director Rick Hernandez.

Discussion: None.

Vote: Ayes: 3 **No:** 0 **Abstain:** 0 **Motion:** Carried

9. General Manager Report: He reported that the library has been tapped into the waterline. The library is estimating to be done approximately in August.

10. Old Business: None.

11. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared: None.

12. Future Agenda Items: Wood Rogers Report.

There being no further business, the meeting was adjourned at 7:17pm by President Lana Reveles.

Respectfully submitted,

SALLY WALLACE, Recording Secretary