**CACHEVILLE SERVICE DISTRICT**

**MINUTES OF THE REGULAR MEETING**

**January 3, 2024**

**Roll Call / Call to Order:**

**Directors Present:** Rick Hernandez, Lana Reveles,

 Robert Marin, Tina Day, Pat Hernandez

**Directors Absent:** None

**Others Present:** Sally Wallace (Recording Secretary), Mark Krummenacker (Clerk),

 Art Castillo, Dwayne Straub (Water Distributor Operator), and Manuel Quintana

 The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 5:30 p.m., at the Yolo Library Branch, 37750 Sacramento Street, Yolo, California, on Wednesday January 3, 2024. All directors were present. Also present were Sally Wallace (Recording Secretary), Mark Krummenacker (Clerk), Art Castillo, Dwayne Straub (Water Distribution Operator), and Manuel Quintana

**1.** **Approval of agenda:**

 President Lana Reveles called for a motion to approve the agenda.

 **Motion by:** Rick Hernandez

 **Seconded by:** Pat Hernandez

 **Discussion:** None

 **Vote: Ayes:** 5 **No:** 5  **Abstain:** 5 **Motion:** Carried

**2. Approval of Minutes of last meetings (December 2023):**

President Lana Reveles called for a motion to approve the Minutes.

 **Motion by:** Pat Hernandez

 **Seconded by:** Tina Day

 **Discussion:** None

 **Vote: Ayes:** 5 **No:** 0 **Abstain:** 0  **Motion:** Carried

**3. Public Comment:** None.

**4. Financial Report (**Ledger,Trial Balance, AR Billing Status, Budget**):**

Mark Krummenacker reported January and February bills were sent out. There are ten accounts that are late and will be getting notices. We are looking good on the Budget and the County has not closed December yet.

Expense: $3,557.11.

**5. Approval of Claims:**

 President Lana Reveles asked for a motion to approve claims for December 2023.

 **Motion by:** Robert Marin

 **Seconded by:** Rick Hernandez

 **Discussion:** None

 **Vote: Ayes:** 5  **No:** 0 **Abstain:** 0  **Motion:** Carried

**6. Correspondence:** None.

**7. Water Distribution Operator’s Report:**

The Water Distribution Operators report was given by Art Castillo. He reported that the wells were checked, residuals were sent to the Yolo County Environmental Health Department, meter readings were taken on December 28th and sent to Sally. There’s an active leak on County Road 17. Dwayne Straub reported that the generator ran on December 16.

 Pump hour meter readings of December 28, 2023.:

 The Sacramento Street pump reflected 02551.3 hours - .0 hour(s) usage since last month.

 The Washington Street pump reflected 30447.3 hours - 42.4 hour(s) suage since last month.

 Flow meter reading on Sacramento Street 08182.6 gallons.

 Flow meter reading on Washington Street 600130 gallons

**8. General Manager Report:** None.

**9. Discussion Items**:

* **Go over Policies:** Go over and approve next meeting.
* **General Manager:** Robert Marin and Tina Day reported that they had a few meetings in Esparto with the Esparto Community Services District and Manuel Quintana former General Manager.

Manuel Quintana stated to the Board that he subs out his certifications to a few nearby Districts**.**

He spoke to the Board a little bit about himself and his work background.

He resigned with the Esparto Community Services District recently as a General Manager.

**10.**  **Action Items:** None.

**11.** **Old Business:** None.

**12.** **Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:**

After much discussion, upon motion duly made by Tina Day, seconded by Lana Reveles and unanimously passed, to hire Manuel Quintana for the position of part time General Manager. Twenty hours a month at $62.00 per hour.

**13.** **Future Agenda Items:** Financial, Policies, Credit Cards

 There being no further business, the meeting was adjourned at 6:12 p.m. by President Lana Reveles.

 Respectfully submitted,

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 SALLY WALLACE, Recording Secretary