

CACHEVILLE SERVICE DISTRICT

MINUTES OF THE REGULAR MEETING

November 6, 2024

Roll Call / Call to Order:

Directors Present: Rick Hernandez, Lana Reveles,
Tina Day, Pat Hernandez

Directors Absent:

Others Present: Sally Wallace (Recording Secretary),

The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 5:30 p.m., at the Yolo Library Branch, 37750 Sacramento Street, Yolo, California, on Wednesday November 6, 2024. All directors were present except Robert Marin. Also present was Sally Wallace (Recording Secretary)

1. Approval of agenda:

President Lana Reveles called for a motion to approve the agenda.

Motion by: Tina Day

Seconded by: Pat Hernandez

Discussion:

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Carried

2. Approval of Minutes of last meetings (October 2024):

President Lana Reveles called for a motion to approve the Minutes.

Motion by: Pat Hernandez

Seconded by: Rick Hernandez

Discussion:

Vote: Ayes: 4 No: 0 Abstain: 0 **Motion:** Carried

3. **Public Comments:** None.

4. **Financial Report** (Ledger, Trial Balance, AR Billing Status, Budget):

Lana Reveles went over the October claims. Also went over a reimbursement to Mark Krummenacker for the barricades and office expenses in the amount of \$324.03.

President Lana Reveles called for a motion to approve reimbursement to Mark Krummenacker for the amount of \$324.03

Motion by: Tina Day

Seconded by: Pat Hernandez

Discussion:

Vote: Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

5. **Approval of Claims:**

President Lana Reveles asked for a motion to approve claims for October 2024.

Expense: \$3,980.35

Motion by: Tina Day

Seconded by: Pat Hernandez

Discussion:

Vote: Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

6. **Correspondence:** None.

7. **Water Distribution Operator's Report:** See #8

8. **General Manager Report:**

1. ATS (automatic transfer switch)
 - a. Still on track to ship today 11/06/24
 - b. Butterfield will get us on the schedule for installation in the next 2 weeks

2. Power outage
 - a. On 11/02/24 there was a power outage in yolo that shut off the wells.
3. b. GM Quintana responded to the outage
 - c. Generator ran from 11/02-11/03
4. Violation notice
 - a. Yolo County Environmental Health sent the CSD a violation notice.
 - b. DBP (disinfectant biproducts) samples were not taken in September.
 - c. GM is currently working with a laboratory to come out and take samples so the district can be back in compliance.
5. Second St. & Sacramento St. Leak
 - a. There was a leak across the street from the library.
 - b. District Operator and GM excavated, repaired, and backfilled the services line leak.
 - c. The water was not able to be shut off so a specialty tool needed to be purchased to pinch the water service line. The specialty tool was a big help.
 - d. GM currently awaiting on quotes to repair the asphalt for this leak and the leak on Clay St.
 - e. Operator Marquez will need to have 12 extra hours approved at a rate of \$35/hr.

President Lana Reveles asked for a motion to approve 12 extra hours at rate of \$35.00 per hour.

Motion by: Rick Hernandez

Seconded by: Pat Hernandez

Discussion:

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Carried

(approved by the board at a previous meeting)

f. GM Quintana will need to have 12 extra hrs approved at normal rate

President Lana Reveles asked for a motion to approve 12 extra hours at rate normal rate.

Motion by: Tina Day

Seconded by: Pat Hernandez

Discussion:

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Carried

6. Washington St. well Air Compressor
 - a. The Air Compressor on Washington St. well pressure tanks failed.

- b. We believe this was a reason for the air in the water lines.
- c. The air compressor was replaced and it seems like that helped the air in the water lines.

7. Washington St. well numbers

- a. 636482

10. Action Items: None.

11. Old Business: None.

12. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared: None.

13. Future Agenda Items:

- a. **Discontinuance Policy:**
- b. **Operators Scope of Duties:**
- c. **Employee Reimbursement:**
- d. **Madison CS MOU (Memorandum of understanding):**
- e. **Valve Exercise Program:**
- f. **Hydrant Flushing / Maintenance Program:**
- g. **Flow Meter for well #2**

There being no further business, the meeting was adjourned Wednesday November 6, 2024 at 5:45pm by President Lana Reveles.

Respectfully submitted,

SALLY WALLACE, Recording Secretary

