**CACHEVILLE SERVICE DISTRICT**

**MINUTES OF THE REGULAR MEETING**

**May 1, 2024**

**Roll Call / Call to Order:**

**Directors Present:** Rick Hernandez, Lana Reveles,

Robert Marin, Pat Hernandez

**Directors Absent:** Tina Day

**Others Present:** Sally Wallace (Recording Secretary), Mark Krummenacker (Clerk),

Art Castillo (Water Distributor Operator), Manuel Quintana (General

Manager)

The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 5:30 p.m., at the Yolo Library Branch, 37750 Sacramento Street, Yolo, California, on Wednesday May , 2024. All directors were present except Tina Day. Also present were Sally Wallace (Recording Secretary), Mark Krummenacker (Clerk), Art Castillo (ran 20 minutes late) (Water Distribution Operator), Manuel Quintana (General Manager).

**1.** **Approval of agenda:**

President Lana Reveles called for a motion to approve the agenda.

**Motion by:** Pat Hernandez

**Seconded by:** Rick Hernandez

**Discussion:** None

**Vote: Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

**2. Approval of Minutes of last meetings (April 2024):**

President Lana Reveles called for a motion to approve the Minutes.

**Motion by:** Pat Hernandez

**Seconded by:** Rick Hernandez

**Discussion:** None

**Vote: Ayes:** 4  **No:** 0 **Abstain:** 0 **Motion:** Carried

**3. Public Comments:** None.

**4. Financial Report (**Ledger,Trial Balance, AR Billing Status, Budget**):**

Mark Krummenacker reviewed the claims. Approximately fifteen late fees. Andrade property (37685 Clay Street #A) was hooked up May 1, 2024.

Expense: $14,515.47.

**5. Approval of Claims:**

President Lana Reveles asked for a motion to approve claims for April 2024.

**Motion by:** Robert Marin

**Seconded by:** Pat Hernandez

**Discussion:** None

**Vote: Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

**6. Correspondence:** None.

**7. Water Distribution Operator’s Report:**

The Water Distribution Operators report was given by Art Castillo. He reported the well was checked and residual.

On 37675 Sacramento Street the water was turned on. Tonya Pearse is the one that called and requested it to be put on.

Ran generator, and still need to flush the well on Sacramento Street. Hydrants still need to be painted. There are twenty-two hydrants. Sixty-four valves all together.

Pump hour meter reading of April 28, 2024.:

Flow meter reading on Washington Street 609287 gallons

**8. General Manager Report:**

Manuel Quintana reported that the policy committee met yesterday. Budget and personnel committee still need to get together.

Cacheville Service Districts traffic control items were taken. Four Barricades, six cones, one sheet of plywood. Cost for all of this is approximately $300.00.

Mark Krummenaker is still looking into the credit cards.

CSDA Board meeting – Manuel will contact to make sure.

There’s a water spot by the post office. Might have been a house there years ago. Art willlook and see if we need to cap it off.

We need to check and see how many meters on the Gorman Restaurant and the two house on that property.

Manuel informed the board that he will be helping Knights District out also.

Would like to replace the fire hydrants between the Fire Department and the Library.

**9. Discussion Items:**

Mark Krummenacker reported that the amount for the hook up at 37511 Sacramento Street was $1,400.50.

**10. Action Items:**

* Review estimates for asphalt repair: We got some bids and the board decided to go with Pedroia & Sons for the amount of $9,880.00.

Upon motion duly made by Rick Hernandez, seconded by Pat Hernandez and unanimously passed to have Pedroia & Sons do the asphalt repair for the amount of $9,880.00.

The budget is good on Revenue for maintenance.

**11. Old Business:** Mark Krummenacker did a quick little review of the tablet and a lot doesn’t apply to us.

**12. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:** None.

**13. Future Agenda Items:**

**a. 2024-2025 Budget:**

**b. Discontinuance Policy:**

**c. Operators Scope of Duties:**

**d. Employee Reimbursement:**

**e. Madison CS MOU (Memorandum of understanding):**

**f. Fire Department Fire Hydrant:**

**g. Consumer Confidence Report:**

**h. Valve Exercise Program:**

**i. Hydrant Flushing / Maintenance Program:**

**j. Bacti Sample Points:**

**k. Flow Meter for well #2**

There being no further business, the meeting was adjourned Wednesday May 1, 2024 at 6:55pm by President Lana Reveles.

Respectfully submitted,

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SALLY WALLACE, Recording Secretary