

**BOARD OF DIRECTORS MEETING
CACHEVILLE COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
AUGUST 04, 2021
MINUTES

1. CALL TO ORDER

President Lana Reveles called the meeting to order at 6:03 pm.

2. ROLL CALL

Present:

- Directors: Lana Reveles, Rick Hernandez, Robert Marin,
- Not present: Directors Lucia Salas, Jose Manuel.
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- Sheryl Hardy Salcedo Bookkeeper.
- Water Operator: Not present.
- **Public:** One member

3. APPROVAL OF AGENDA

President Lana Reveles called for a motion to approve the agenda.

Motion by: Director Rick Hernandez to approve the agenda as presented.

Second by: Director Robert Marin.

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

4. APPROVAL OF MINUTES

President Lana Reveles called for a motion to approve the July 07, 2021 minutes.

Motion by: None.

Second by:

Discussion: GM asked that this be moved to next meeting.

Vote: Ayes: 0 No: 0 Abstain: 0 Motion: None.

President Lana Reveles called for a motion to approve the July 15, 2021 special meeting minutes.

Motion by: Director Rick Hernandez to approve the July 15, 2021 special meeting minutes.

Second by: Director Robert Marin.

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

5. PUBLIC COMMENTS: A community member talked about drought issues and waste. The proposed rates and how they should be broken out between commercial and residential. There was also some history of the district presented on conservation. The current drought notice is contradictory to an established watering schedule. GM noted the discrepancy and will correct it and resend the notice.

6. WATER DISTRIBUTION OPERATOR REPORT: None.

7. CORRESPONDENCE: None.

8. FINANCIAL REPORT

Sheryl Hardy -Salcedo gave a presentation on status of expenses and income.

There was a brief discussion about non payment because of covid and does CCSD need to apply for replacement funding. It was determined that there is no need. All accounts are current.

9. APPROVAL OF CLAIMS

President Lana Reveles asked for a motion to approve claims for August.

Motion by: Director Robert Marin to approve the claims for August.

Second by: Director Rick Hernandez.

Discussion: There were questions about invoices and discussion followed in background of expenses.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

10. DISCUSSION ITEMS:

A. Wood Rodgers CIP: GM gave update on status. Draft CIP should be available next month. Hopefully by next meeting.

B. Agenda and Minutes/ Board Secretary position: At the previous meeting the GM spoke about the unexpected addition of board secretary and clerk duties and the impact of time. Director Robert Marin had suggested Sally Wallace continue in that role for the district. At this meeting GM suggested that Sheryl be offered the position as well. Sheryl stated she had no interest in that position. GM then suggested that CCSD officially offer the position to Sally and establish a commensurate pay for the position. Will discuss with Sally. In the meantime, GM will cover the position until it is filled.

11. ACTION ITEMS:

A. Drought Conservation Response.

Motion by: None.

Second by:

Discussion: GM informed the board that this will be on agenda as a placeholder in case the static water level has a dramatic drop and severe conservation or rationing needs to be implemented. There was discussion on current SWL and the overall effect on supply. GM is still working with the GSA and trying to find a way to install a real time monitor. Went to YFD Commissioners meeting. There might be an opportunity there with an old well. Sheryl will send out the corrected drought notice in the water bills.

Vote: Ayes: 0 No: 0 Abstain: 0 Motion: None.

B. Initiate Prop 218 rate increase. Set public hearing date.

President Lana Reveles asked for a motion to move forward with PROP 218 process and set a public hearing date.

Motion by: Director Rick Hernandez to move forward with PROP 218 process initiating the rates approved at the May meeting. \$2.00 first year and \$2.00 the second year per billing unit. and set a public hearing date of October 6, 2021.

Second by: Director Robert Marin.

Discussion: There was discussion on the process of a 218 public hearing. Good idea to schedule on a normal meeting date. GM presented the draft notice. Sheryl will send notice out with bills. The board agreed and thought that was a good idea. There were notes of corrections that needed to be made on the notice. The billing is bi-monthly. Also noted is that some parcels have more than one fee rate and that the commercial and school have multi multipliers. Sheryl will work with GM to ensure that the posted increased rates line up with existing rates.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

12. GENERAL MANAGERS REPORT: GM spoke about ARP funds and some of the things in the district that were resolved from previous inquiries. Was able to get set up on PACE supply for repair parts.

13. OLD BUSINESS: None.

14. SUCH OTHER URGENT BUSINESS AS MAY BE BROUGHT BEFORE THE BOARD THAT HAS ARISEN SINCE THE AGENDA WAS PREPARED: None.

15. FUTURE AGENDA ITEMS: 5 years to 2-year audits. Board /Clerk position.

16. ADJOURNMENT: Meeting adjourned at 7:32 pm by President Lana Reveles

NEXT MEETING DATE: Thursday, 09-01-2021 @ 6:00 pm

Board Clerk Leo Refsland



Date: 09-01-21