**CACHEVILLE SERVICE DISTRICT**

**MINUTES OF THE REGULAR MEETING**

**July 9, 2024**

**Roll Call / Call to Order:**

**Directors Present:** Rick Hernandez, Lana Reveles,

Robert Marin, Tina Day

**Directors Absent:** Pat Hernandez

**Others Present:** Sally Wallace (Recording Secretary), Art Castillo

(Water Distributor Operator), Manuel Quintana (General Manager)

The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 5:30 p.m., at the Yolo Library Branch, 37750 Sacramento Street, Yolo, California, on Tuesday July 9, 2024. All directors were present except Pat Hernandez. Also present were Sally Wallace (Recording Secretary), Art Castillo (Water Distribution Operator) Manuel Quintana (General Manager)

**1.** **Approval of agenda:**

President Lana Reveles called for a motion to approve the agenda.

**Motion by:** Rick Hrernandez

**Seconded by:** Tina Day

**Discussion:** None

**Vote: Ayes:** 4 **No:** 0  **Abstain:** 0 **Motion:** Carried

**2. Approval of Minutes of last meetings (June 2024):**

President Lana Reveles called for a motion to approve the Minutes.

**Motion by:** Tina Day

**Seconded by:** Robert Marin

**Discussion:** None

**Vote: Ayes:** 4 **No:** 0  **Abstain:** 0 **Motion:** Carried

**3. Public Comments:** None.

**4. Financial Report (**Ledger,Trial Balance, AR Billing Status, Budget**):**

President Lana Reveles went over the claims that Mark Krummenacker had prepared for the meeting in his absent.

**5. Approval of Claims:**

President Lana Reveles asked for a motion to approve claims for June 2024 and approve

Pedroia& Son.

**Expense:** $ 6,546.36

**Motion by:** Robert Marin

**Seconded by:** Tina Day

**Discussion:** None

**Vote: Ayes:** 4 **No:** 0  **Abstain:** 0 **Motion:** Carried

**6. Correspondence:** None.

**7. Water Distribution Operator’s Report:**

The Water Distribution Operators report was given by Art Castillo. He reported

That the daily well was checks and flushed the well. Meter was read, hydrants flush, and ran the generator. Met with the health department and the electrician.

Pump hour meter readings of June 28, 2024.:

Flow meter reading on Washington Street 618086 gallons.

**8. General Manager Report:** General Manager Manuel Quintana reported that the CCR was mailed out with the bills on June 28, 2024. Manuel went over the report and stated that everything came back great. Next year when we do the CCR, it will be the big one.

Asphalt repair has been patched up on County Road 17**.** Clay Street patch up failed, so they are going back Friday to fix and patch it.

Manuel received some quotes for the transfer switch.

Still working on the study rate with Laugenour & Meikle Engineering.

Civic Plus specializes websites. Manuel and Robert will look over the website.

**9. Discussion Items:**

Rick Hernandez brought up the form (470) from the County is due soon.

**10. Action Items:** None.

**11. Old Business:** None.

**12. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:**

Possibly a new water distribution operator. Put on agenda for next month.

**13. Future Agenda Items:**

**a. 2024-2025 Budget:**

**b. Discontinuance Policy:**

**c. Operators Scope of Duties:**

**d. Employee Reimbursement:**

**e. Madison CS MOU (Memorandum of understanding):**

**f. Fire Department Hydrant:**

**g. Consumer Confidence Report:**

**h. Valve Exercise Program:**

**i. Hydrant Flushing / Maintenance Program:**

**j. Bacti Sample Points:**

**k. Flow Meter for well #2**

There being no further business, the meeting was adjourned Tuesday July 9, 2024, at 6:25pm by President Lana Reveles.

Respectfully submitted,

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SALLY WALLACE, Recording Secretary