

**BOARD OF DIRECTORS MEETING
CACHEVILLE COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
October 06 2021
MINUTES

1. CALL TO ORDER

President Lana Reveles called the meeting to order at 6:05 pm.

2. ROLL CALL

Present:

- Directors: Lana Reveles, Rick Hernandez, Robert Marin, Lucia Salas and Jose Manuel Michel.
- Not present:
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- Sheryl Hardy Salcedo Bookkeeper.
- **Public:** None

3. APPROVAL OF AGENDA

President Lana Reveles called for a motion to approve the agenda.

Motion by: Director Robert Marin to approve the agenda as presented.

Second by: Director Lucia Salas.

Discussion: None.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

4. APPROVAL OF MINUTES

President Lana Reveles called for a motion to approve the September 01, 2021 minutes.

Motion by: None.

Second by:

Discussion: GM asked that they be moved to next meeting.

Vote: Ayes: 0 No: 0 Abstain: 0 Motion: None.

5. PUBLIC COMMENTS: None.

6. WATER DISTRIBUTION OPERATOR REPORT:

Leak on Clay was repaired.

DBP tests performed by BSK Lab

T/C test done by YCEH

7. **CORRESPONDENCE:** Emails included notice shutoff moratorium extended to December 31, 2021, Assembly bill 361.

8. **FINANCIAL REPORT**

Sheryl Hardy -Salcedo gave a presentation on status of expenses and income.

County closed 20-21 Budget for 21-22 should be loaded soon.

There was a brief discussion about delinquent accounts. Income: \$14,742.00

W/C cancellation in error. Now corrected.

Expenses higher this month because of Wood Rodgers invoice for \$ 8,372.52

Expenses \$12,117.00

9. **APPROVAL OF CLAIMS**

President Lana Reveles asked for a motion to approve claims for August.

Motion by: Director Rick Hernandez to approve the claims for August.

Second by: Director Lucia Salas.

Discussion: There were questions about invoices and discussion followed in background of expenses.

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

10. **DISCUSSION ITEMS:**

- A. **Wood Rodgers CIP:** GM distributed copies of draft CIP. Gave update on status. GM went over costs and suggested improvements and replacement. A new site to locate a tank and well at Sacramento and Clay surfaced. GM to look into property and report back.
- B. **Prop 218 rate increase public hearing date:** There was discussion about the meeting and the process of holding a public hearing. Process of collecting protests and processing them. Process of approving rate increase if there were not enough protest to prevent it from moving forward.
- C. **Town Library construction project connection fees:** There was discussion about existing connection fees. GM will contact the office of Jim Nolan to get any documentation for them.

11. ACTION ITEMS:

- A. Approve Resolution 2021-10-06 authorizing the grant application acceptance and execution for the drinking water improvement and water supply reliability project.**

President Lana Reveles asked for motion approving resolution 2021-10-06

Motion by: Director Rick Hernandez.

Second by: Director Jose Manuel Michel

Discussion: Discussion followed about possible grant funded projects and cost sharing. Priorities and location of wells

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed.

- B. Change frequency of annual district audits from every five years to every two years**

President Lana Reveles asked for motion approving change of frequency of audits.

Motion by: Director Lucia Salas.

Second by: Director Jose Manuel Michel

Discussion: Discussion followed about the benefits of making this change

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed.

- C. Authorize Mark Krummenacker to complete and file the annual state controller transaction report.**

President Lana Reveles asked for motion authorizing Mark Krummenacker to prepare the annual transaction report for the cost of \$300.00.

Motion by: Director Rick Hernandez.

Second by: Director Jose Manuel Michel

Discussion: Discussion followed about the benefits of this authorization

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed.

- 12. GENERAL MANAGERS REPORT:** Update on: Library needs info since they have started construction. Need to get clarity on ownership of Washington Street well. Need more room to properly place the generator. Update on monitoring well at YFD and current drought conditions.

- 13. OLD BUSINESS:** None.

- 14. SUCH OTHER URGENT BUSINESS AS MAY BE BROUGHT BEFORE THE BOARD THAT HAS ARISEN SINCE THE AGENDA WAS PREPARED:** None.

- 15. FUTURE AGENDA ITEMS:** Drinking water project and auditing firm selection.

- 16. ADJOURNMENT:** Meeting adjourned at 7:45 pm by President Lana Reveles

NEXT MEETING DATE: Thursday, 11-03-2021 @ 6:00 pm

Board Clerk Leo Refsland



Date: 11-03-21