

**BOARD OF DIRECTORS MEETING
CACHEVILLE COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
JULY 7, 2021
MINUTES

1. CALL TO ORDER

President Lana Reveles called the meeting to order at 6:07 pm.

2. ROLL CALL

Present:

- Directors: Lana Reveles, Rick Hernandez, Robert Marin,
- Not present: Directors Lucia Salas, Jose Manuel.
- District Counsel: Tom Barth present.
- General Manager/Board Clerk: Leo Refsland.
- Sheryl Hardy Salcedo Bookkeeper.
- Water Operator Art Castillo.
- **Public:** Mark Krummenacker, Sally Wallace

3. APPROVAL OF AGENDA

President Lana Reveles called for a motion to approve the agenda.

Motion by: Director Rick Hernandez to approve the agenda as presented.

Second by: Director Robert Marin.

Discussion: Move Mark K up on agenda so he can present current audit item #11A.

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. APPROVAL OF MINUTES

President Lana Reveles called for a motion to approve the June 02, 2021 minutes.

Motion by: Director Rick Hernandez to approve the June 02, 2021 minutes.

Second by: Director Robert Marin

Discussion: None.

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed.

5. PUBLIC COMMENTS: None.

6. WATER DISTRIBUTION OPERATOR REPORT:

Art called in and gave a report on the operations and condition of the water system.

7. CORRESPONDENCE: None.

8. 11 A. Moved Up: Receive 2014-2019 audit as complete

Motion by: Director Robert Marin to approve and accept the 2014-2019 audit as complete.

Second by: Director Rick Hernandez

Discussion: Mark Krummenacker gave a presentation on the audit that was performed. There was discussion on the process and results. There was a suggestion of doing the audits every two years. This would be more current and beneficial when obtaining grants. The board agreed and thought that was a good idea.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

9. FINANCIAL REPORT

Sheryl Hardy -Salcedo went over expenses and income. Everything is stable.

10. APPROVAL OF CLAIMS

President Lana Reveles asked for a motion to approve the claims for 05/28/2021 through 06/30/2021.

Motion by: Director Rick Hernandez to approve the claims for 05/28/2021 through 06/30/2021 in the amount of \$27,026.93.

Second by: Director Robert Marin.

Discussion: There were questions about invoices and discussion followed in background of expenses.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

President Lana Reveles asked for a motion to approve the claims for 07/21/2021

Motion by: Director Rick Hernandez to approve the claims for 07/21/2021 in the amount of \$470.00.

Second by: Director Robert Marin.

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

11. DISCUSSION ITEMS:

- A. Drought Conditions and Conservation:** There was discussion about static water levels and the fear that we are losing capacity may trigger severe rationing. GM went over the progress of the new tier response plan. There was also discussion about the drought notice and ways to conserve water. Trying to get a real time static water level meter but the configuration of the Washington Street well is not working out for it.
- B. Wood Rodgers CIP:** GM gave update on status should be done in next month or two.
- C. Tom Barth Introduction:** Tom Barth is new counsel for the district. Board members discussed history of district and Mr. Barth spoke about his law firm and his background and connection to Yolo County. Looking forward to working with the district.
- D. Mutual Agreement with Madison CSD:** Discussion followed about the possibility to do a mutual services agreement with Madison. Would consider with more information such as cost and what exactly will be included in such an agreement. GM to continue to work on this and present more info.
- E. Explore 218 process to establish cost of living rate increase:** There was discussion about the need to do an actual 218 public hearing and follow the 218 time-line requirements of notification. GM to put establishment of hearing date on next meetings agenda.

12. ACTION ITEMS: 11. A moved to 8.

13. GENERAL MANAGERS REPORT: GM spoke about the unexpected addition of board secretary and clerk duties and the impact of time. Director Robert Marin suggested Sally Wallace continue in that role for the district. It was agreed to continue the conversation.

14. OLD BUSINESS: None.

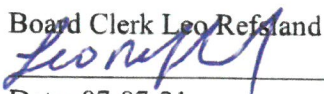
15. SUCH OTHER URGENT BUSINESS AS MAY BE BROUGHT BEFORE THE BOARD THAT HAS ARISEN SINCE THE AGENDA WAS PREPARED: None.

16. FUTURE AGENDA ITEMS: 5 years to 2-year audits, Correspondence, Board /Clerk position. Budget adjustment special meeting. Set prop 218 public hearing date.

17. ADJOURNMENT: Meeting adjourned at 7:52 pm by President Lana Reveles

NEXT MEETING DATE: Thursday, 08-04-2021 @ 6:00 pm

Board Clerk Leo Refsland


Date: 07-07-21