

# CACHEVILLE SERVICE DISTRICT

## MINUTES OF THE REGULAR MEETING

February 3, 2021

**Directors Present:** Rick Hernandez(via phone), Lana Reveles (via phone), Suzette Garcia (via phone), Lucia Salas(via phone)

**Directors Absent:** Joemanuel Michel

**Others Present:** James V. Nolan (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Dwayne Straub (via phone) (Water Distributor Operator);Leo Refsland, Manager Madison and Knights Landing Cacheville Service District.

The regular meeting of the Cacheville Service District was called to order by President Suzette Garcia at 6:00 p.m., at Gardner, Janes, Nakken & Hugo Law Office, 429 First Street, Woodland, California, on Wednesday, February 3, 2021. All directors were present except Joemanuel Michel. Also present were James V. Nolan (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Dwayne Straub (via phone)(Water Distribution Operator).

**1. Approval of Minutes of last meeting:**

Upon motion duly made, seconded and unanimously passed, the Minutes of the regular meeting January 7, 2021 were deferred to next month's meeting.

**2. Public comment on agenda items:**

None.

**3. Water Distribution Operator's Report:**

The Water Distribution Operators report was given by Dwayne Straub. He reported that no complaints when the power was out. No air in the hydrants when flushed with power out.

Couple leaks on clay Street were repaired but leaking Monday night. Hydrant on Road 17 repaired. Had power outage and got generator and all worked out. Butterfield came out. Gave info to

Tammy Yu at Yolo County. Cross connection test being handled by Art Castillo and changed wiring, then disconnected when power went back on.

Steiner Electric – Service Department should have generator repaired in a week, Brandon reported.

Will be stored with Louie Muller and Art confirmed hitch was purchased.

When AP Plumbing tried to shut off water on clay Street they had problems with the valve because not used very often so the valve sticks.

Sheryl Hardy Salgado got a letter from the county – annual reminder of water testing requirements

A routine inspection was performed.

Pump hour meter readings of January 29, 2021.:

The Sacramento Street pump reflected 02544.8 hours 0.1 hour(s) usage since last month.

The Washington Street pump reflected 28465.4 hours 29.1 hour(s) usage since last month.

Flow meter reading on Sacramento Street 04669.0 gallons.

Flow meter reading on Washington Street 477761 gallons.

Half Moon Produce (office)

Half Moon Produce (warehouse)

**4. Approval of bills; Review of finances, budget, etc.:**

Sheryl Salgado Hardy presented the bills.

Upon motion duly made by Director Hernandez seconded by Director Reveles and unanimously passed, in the amount of \$16,126.22 were approved for payment as shown on the attached list, incorporated hereto as though fully set forth.

**5. Engineer's Report:**

An invoice from Wood Rodgers in the sum of \$13,790.00 was received. No update from Wood Rodgers as of this meeting.

**6. Old Business:**

- **Discuss getting a general manager for Cacheville.**

Leo Refsland (530)-383-4049, attended meeting via conference call.

General Manager Leo Refsland. Task of General Manager is super important. Asked to talk to us Director Garcia and Christine from LAFCO. He entered into agreement to manage Knights Landing. Not as organized as CSD so tough work. In discussion with Christine of LAFCO over the next few months to shape a general manager position description. Monitoring Plan from Yolo County, water testing.

Leo understands that there is no sense of urgency, but progress is needed. He has experience with grants. He knows that a new well and pumps are needed. This is the same situation as Knights Landing and Madison. All three districts came about during the same time period.

District requested a letter or email about manager duties and rates etc. He would like a tour of the District with Dwayne and Art. Leo won't charge at beginning. He has network amongst County and other districts. He works with Wood Rodgers and with Todd at Laugenour & Meikle for Knights Landing.

**Generator:** When our own generator needs to be used, Butterfield has to come out because it is a reverse connection which an electrician hook up. This time Pops found the generator.

**Board Vacancy:** President Suzette Garcia tendered her resignation because she is moving out of the district. Suzette's telephone number and email will not be changing so if we need info call her.

**7. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:**

Sheryl Hardy Salgado reported past due amounts \$4,775.00 due January 31, 2021. No delinquent accounts. Billing report: Billed January / February \$19,625.00 (139 residents and 8 business accounts).

There being no further business, the meeting was adjourned.

Respectfully submitted,

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JAMES V. NOLAN, Secretary