

CACHEVILLE SERVICE DISTRICT

MINUTES OF THE REGULAR MEETING

June 3, 2026

Roll Call / Call to Order:

Directors Present: Lana Reveles,
Robert Marin, Tina Day, Pat Hernandez (Came in late. At 5:20pm)

Directors Absent: Rick Hernandez, Margarito (Water Distribution Operator)

Others Present: Sally Wallace (Recording Secretary),
Mark Krummenacker (Billing Clerk), Manuel Quintana (General Manager),

The regular meeting of the Cacheville Service District was called to order by President Rick Hernandez at 5:00 p.m., at the Yolo Library Branch, 37750 Sacramento Street, Yolo, California, on Wednesday June 3, 2026. All directors were present except Rick Hernandez. Also present were Sally Wallace (Recording Secretary), Mark Krummenacker (Billing Clerk) Manuel Quintana (General Manager).

1. Approval of Minutes of last meetings (May 2026):

Manuel Quintana called for a motion to approve the Minutes.

Motion by: Lana Reveles

Seconded by: Tina Day

Discussion: None

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Carried

2. Public Comments: None.

3. Financial Report / Budget Review/Transfers:

Mark Krummenacker reported that we need to get our shut off policy done. We are up to

date on the Casa Linda property. The owners have a property manager handling it.

We need to make Budget adjustment :

- Request to increase expenditure accounts “Regular Employees” by \$500.00 for projected overage, Rent and Lease-Equipment by \$500.00 for truck rental and “Professional & Specialized Service – Auditing & Accounting” by \$6,659.00 for audit

Approval of Budget adjustment:

Manuel Quintana called for a motion to approve the Minutes.

Motion by: Lana Reveles

Seconded by: Tina Day

Discussion: None

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

- Request to transfer \$75,000.00 from “Capital Asset Replacement Reserve” to “ Unassigned-Fund Balance” to cover anticipated accumulated deficit.

Fund Balance Adjustment:

Manuel Quintana called for a motion to approve the Minutes.

Motion by: Robert Marin

Seconded by: Pat Hernandez

Discussion: None

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

Manuel Quintana called for a motion to reimburse Mark Krummenacker \$55.80 for

postage.

Motion by: Robert Marin

Seconded by: Pat Hernandez

Discussion: None

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

4. Approval of Claims:

Manuel Quintana asked for a motion to approve claims for May 2026.

Expense: \$4,075.75

Motion by: Robert Marin

Seconded by: Tina Day

Discussion: None

Vote: **Ayes:** **No:** **Abstain:** **Motion:**

5. General Manager Report / Water Distribution Operator Report:

No update for the District. Well mater meter 702093.

6. Discussion Items: None.

7. Action Items:

- **Sacramento Street well:** Flow meter- Yolo County wants a timeline from us when we will get this done.

Manuel Quintana called for a motion to approve \$30,000.00 for replacement flow

meter.

Motion by: Robert Marin

Seconded by: Lana Reveles

Discussion: None

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

8. Old Business:

- a. **Discontinuance Policy:** Next month
- b. **Employee Reimbursement:** Remove this item
- c. **Rate Study, Proceed with Prop 218 Notice:** Present to the board hopefully July
- d. **Job responsibilities to the board:** Next month
- e. **Audit Status:** In process
- f. **Policies (Financial & Accounting / Administrative Policy):** Next month

9. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared: None.

10. Future Agenda Items: None.

11. Closed Session:

There being no further business, the meeting was adjourned Wednesday June 3, 2026 at 5:53 pm by Manuel Quintana.

Respectfully submitted,

SALLY WALLACE, Recording Secretary