

**BOARD OF DIRECTORS MEETING  
CACHEVILLE COMMUNITY SERVICE DISTRICT**

REGULAR MEETING  
September 01 2021  
MINUTES

**1. CALL TO ORDER**

President Lana Reveles called the meeting to order at 6:10 pm.

**2. ROLL CALL**

**Present:**

- Directors: Lana Reveles, Rick Hernandez, Robert Marin, Lucia Salas
- Not present: Directors Jose Manuel.
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- Sheryl Hardy Salcedo Bookkeeper.
- **Public:** None

**3. APPROVAL OF AGENDA**

President Lana Reveles called for a motion to approve the agenda.

**Motion by:** Director Rick Hernandez to approve the agenda as presented.

**Second by:** Director Robert Marin.

**Discussion:** There was discussion about board attendance.

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

**4. APPROVAL OF MINUTES**

President Lana Reveles called for a motion to approve the July 07, 2021 minutes.

**Motion by:** Director Lucia Salas.

**Second by:** Director Rick Hernandez

**Discussion:** None.

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed.

President Lana Reveles called for a motion to approve the August 4, 2021 minutes.

**Motion by:** Director Robert Marin to approve the July 15, 2021 special meeting minutes.

**Second by:** Director Lucia Salas.

**Discussion:** None.

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed.

**5. PUBLIC COMMENTS:** None.

**6. WATER DISTRIBUTION OPERATOR REPORT:**

Leak on Washington repaired and backfilled.

Leak at Washington well site, need repair parts.

Started generator

Leak on Clay, Needs repair.

Director Rick Hernandez asked about back up power at Sacramento Street well

None.

**7. CORRESPONDENCE:** CSDA, Cross connection quote, Star WC program.

**8. FINANCIAL REPORT**

Sheryl Hardy -Salcedo gave a presentation on status of expenses and income.

There was a brief discussion about arrearages and non-payment because of covid and does CCSD need to apply for replacement funding. It was determined that there is no need. There was discussion about delinquent accounts. 21-22 Budget not populated yet. There was \$3,460.00 income this month. Billing went out on time.

**9. APPROVAL OF CLAIMS**

President Lana Reveles asked for a motion to approve claims for August.

**Motion by:** Director Robert Marin to approve the claims for August.

**Second by:** Director Rick Hernandez.

**Discussion:** There were questions about invoices and discussion followed in background of expenses.

**Vote:** Ayes: 4      No: 0      Abstain: 0      Motion: Passed

**10. DISCUSSION ITEMS:**

**A. Wood Rodgers CIP:** GM gave update on status. Draft CIP should be available next month. Hopefully by next meeting.

**B. Agenda and Minutes/ Board Secretary position:** Director Lucia Salas offered to help with this for the next meeting. GM is willing to continue as needed.

**C. Prop 218 rate increase public hearing date:** There was discussion about the meeting and the process of holding a public hearing. Process of collecting protests and processing them. Process of approving rate increase if there were not enough protest to prevent it from moving forward.

**11. ACTION ITEMS:** None.

**A. None.**

**Motion by:** None.

**Second by:**

**Discussion:**

**Vote:** Ayes: 0 No: 0 Abstain: 0 Motion: None.

**12. GENERAL MANAGERS REPORT:** GM spoke about ARP funds and some of the things in the district that still need resolution from previous inquiries. Library needs info since they are starting construction soon. Need to get clarity on ownership of Washington Street well. Need more room to properly place the generator. Update on monitoring well at YFD and current drought conditions.

**13. OLD BUSINESS:** None.

**14. SUCH OTHER URGENT BUSINESS AS MAY BE BROUGHT BEFORE THE BOARD THAT HAS ARISEN SINCE THE AGENDA WAS PREPARED:** None.

**15. FUTURE AGENDA ITEMS:** None.

**16. ADJOURNMENT:** Meeting adjourned at 7:21 pm by President Lana Reveles

**NEXT MEETING DATE:** Thursday, 10-06-2021 @ 6:00 pm

Board Clerk Leo Refsland

  
\_\_\_\_\_

Date: 11-03-21