

CACHEVILLE SERVICE DISTRICT

MINUTES OF THE REGULAR MEETING

March 1, 2023

Directors Present: Rick Hernandez, Lana Reveles,
Robert Marin, Tina Day

Directors Absent: None

Others Present: Aaron Gurecki (General Manager), Sally Wallace (Recording Secretary),
Sheryl Hardy-Salgado (Clerk), Art Castillo and Dwayne Straub (Water
Distributor Operator)

The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 5:30 p.m., at the Yolo Library Branch, 37750 Sacramento Street, Yolo, California, on Wednesday March 1, 2023. All directors were present. Also present were Aaron Gurecki (General Manager) Sally Wallace (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Art Castillo and Dwayne Straub (Water Distribution Operator).

1. Approval of agenda:

President Lana Reveles called for a motion to approve the agenda.

Motion by: Tina Day

Seconded by: Robert Marin

Discussion: None

Vote: Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

2. Approval of Minutes of last meeting (February 2023):

President Lana Reveles called for a motion to approve the Minutes with a typo correction on #7.

Motion by: Tina Day

Seconded by: Rick Hernandez

Discussion: None

Vote: Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

3. **Public Comment:** None.

4. **Financial Report (Income and Expense):** Sheryl Hardy Salgado reported that the budget needs adjustments and we will need to do a budget transfer in the next few month before June 30th, 2023.

Thirteen delinquent notices were sent out and four door notices were sent out. Ninety two resident notices were sent out. Since last month were at \$4,978.00. Seven paid in advance as of now.

Art and Dwayne have a \$500.00 tool allowance.

Expense: \$3,269.07

5. **Approval of Claims:**

President Lana Reveles asked for a motion to approve claims for February 2023.

Motion by: Tina Day

Seconded by: Robert Marin

Discussion: None

Vote: Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

6. **Correspondence:** CRWA is having an Expo, April 30th, 2023. The 2022 Compensation Report needs to be done.

7. **Water Distribution Operator's Report:**

The Water Distribution Operators report was given by Dwayne Straub. He reported that the leak on Fifth Street has been repaired. The whole town was shut down to do the repair. The fire hydrant between the library and the Fire Department has a leak. Art and Dwayne will check it out.

Dwayne will talk to the residents on Fourth Street regarding their hook ups.

8. **General Manager Report:** Aaron Gurecki reported meeting March 3, 2023, with Art and Mitch Prather to re-asses the quote for the Cross-Connection Survey. Needs to be completed by March 31, 2023. The new back flow prevention devise at the Fire Station water tank needs to be installed by March 31, 2023, AP Plumbing. Continuing to submit Monthly Order Report to the state.
9. **Discussion Items:**
- **Discuss and possibly take action to appointment a new Board member, to fill the vacancy created by Emily Tafoya:** Defer to next month.
 - **Mailbox:** Discussion was held about the mailbox.
10. **Action Items:** None.
11. **Old Business:** None.
12. **Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:** Robert Marin brought up the policy, and after discussion, he will have the attorney look it over to make sure everything is correct.
13. **Future Agenda Items:**
There being no further business, the meeting was adjourned at 6:50 p.m. by President Lana Reveles.

Respectfully submitted,

SALLY WALLACE, Recording Secretary