**CACHEVILLE SERVICE DISTRICT**

**MINUTES OF THE SPECIAL MEETING**

**January 17, 2024**

**Roll Call / Call to Order:**

**Directors Present:** Rick Hernandez, Lana Reveles,

 Robert Marin, Tina Day

**Directors Absent:** Pat Hernandez

**Others Present:** Manuel Quintana (General Manager), Sally Wallace (Recording Secretary),

 Dwayne Straub (Water Distributor Operator)

 The special meeting of the Cacheville Service District was called to order by President Lana Reveles at 5:30 p.m., at the Yolo Library Branch, 37750 Sacramento Street, Yolo, California, on Wednesday January 17, 2024. All directors were present except Pat Hernandez. Also present were Sally Wallace (Recording Secretary), Manuel Quintana (General Manager), Dwayne Straub (Water Distribution Operator).

**1. Manager Update:**

Manuel Quintana reported that he spoke with Tina Yu from the County. The County provides raw listing with a cost. County would also like to see that Cacheville have an emergency plan put in place.

 Spoke with the Operators about the meter readings. Noticed Washington is the primary and Sacramento doesn’t rotate much.

 Dwayne suggested getting some supplies such as, cones, boards, safety vests, etc.

 Manuel spoke with the County inspector and an online portal will be set up. Manuel is working with them to set this up.

 There’s a leak on County Road 17. We need to get three estimates.

**2.** **Sunbelt Rental – Account Setup:**

President Lana Reveles called for a motion to approve Manuel Quintana to open an account

with Sunbelt.

 **Motion by:** Tina Day

 **Seconded by:** Robert Marin

 **Discussion:** None

 **Vote: Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

**3. Calwarn Membership Review -Signature Page and Contact List:**

After discussion, President Lana Reveles called for a motion to approve to sign up for

water/wastewater agency.

 **Motion by:** Robert Marin

 **Seconded by:** Rick Hernandez

 **Discussion:** None

 **Vote: Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

**4. Madison CSD – Equipment and Operator Assistance:**

 Manuel spoke with Leo Refsland with Madison CSD in regard to assisting Cacheville out if needed with people and equipment.

President Lana Reveles called for a motion to move forward and start the process with Madison

 CSD.

 **Motion by:** Tina Day

 **Seconded by:** Lana Reveles

 **Discussion:** None

 **Vote: Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

**5. Employee Compensation:**

After discussion,President Lana Reveles called for a motion to approve $35.72 extra for the

operators over their regular duties.

 **Motion by:** Rick Hernandez

 **Seconded by:** Robert Marin

 **Discussion:** None

 **Vote: Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

**6. Public Comment:** None

There was discussion to change the February meeting date to February 6, 2024, instead of February 7, 2024.

President Lana Reveles called for a motion to approve change of meeting date to Tuesday

February 6, 2024.

 **Motion by:** Tina Day

 **Seconded by:** Rick Hernandez

 **Discussion:** None

 **Vote: Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Carried

 There being no further business, the meeting was adjourned at 6:45 by President Lana Reveles.

 Respectfully submitted,

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 SALLY WALLACE, Recording Secretary