

CACHEVILLE SERVICE DISTRICT

MINUTES OF THE REGULAR MEETING

March 6, 2019

- Directors Present:** Rick Hernandez, Lana Reveles (Lana had to leave at 6:30pm)
Joemanuel Michel, Suzette Garcia,
- Directors Absent:** Lucia Salas
- Others Present:** Robert Nakken (Recording Secretary),
Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distributor Operator)

The regular meeting of the Cacheville Service District was called to order by President Suzette Garcia at 6:00 p.m., at the Yolo County Library Annex, Second and Sacramento Street, Yolo, California, on Wednesday, _March 6, 2019. All directors were present except Lucia Salas. Also present were Robert Nakken (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distribution Operator).

1. Approval of Minutes of last meeting:

Upon motion duly made, seconded and unanimously passed, the Minutes of the regular meeting February 6, 2019 were approved.

2. Public comment on agenda items:

None. No members of the public were present.

3. Water Distribution Operator's Report:

The Water Distribution Operators report was given by Art Castillo. He reported that the he responded to a call about a leak at Half Moon Produce. Received a call from Tammy at Environmental Health stating someone called complaining about bad taste and order in the water. Art will check by flushing some of the pumps. Art will be purchasing a shop vac.

A routine inspection was performed.

Pump hour meter readings of February 28, 2019:

The Sacramento Street pump reflected 2474.1 hours(-0.6) hour(s) usage since last month.

The Washington Street pump reflected 27591.1 hours 30.4 hour(s) usage since last month.

Flow meter reading on Sacramento Street 02431.6 gallons.

Flow meter reading on Washington Street 419374 gallons.

Half Moon Produce (office)

Half Moon Produce (warehouse)

4. Approval of bills; Review of finances, budget, etc.:

Upon motion duly made by Director Hernandez seconded by Director Michel and unanimously passed, the bills in the amount of \$ 5,184.15 were approved for payment as shown on the attached list, incorporated hereto as though fully set forth. The bills included the MemberGuard insurance invoice for \$2,745.00.

5. Engineer's Report:

None.

6. Discussion of new account for cell phone expenditures:

This item is continued to determine which account to move funds from and which account to put the funds into. The amount is \$35.00 per water distributor operator and Sheryl per month.

7. Discussion to fix door at Sacramento Street well site:

No quotes have been obtained yet. Art or Rick will call Yolo county Housing, which controls the site where the well is to see if they will repair the door

8. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:

Sheryl has reported that eight shut off notices were sent last month. Suzette advised the Board

of a Cal Osha meeting on safety and injury prevention. The District needs to have a safety and injury prevention policy. We will check to see if one exists.

Suzette applied for a grant from the California Special District Association for \$1,500.00 to set up the required website. Suzette has received notice that it has been approved. Upon motion duly made by Director Hernandez, seconded by Director Michel and unanimously passed, that the District join California Special District Association on a trial basis for three months beginning in April at no cost.

There being no further business, the meeting was adjourned.

Respectfully submitted,



ROBERT NAKKEN, Secretary