**CACHEVILLE SERVICE DISTRICT**

**MINUTES OF THE REGULAR MEETING**

**December 7, 2022**

**Directors Present:** Rick Hernandez, Lana Reveles,

 Robert Marin, Tina Day

**Directors Absent:** Emily Tafoya

**Others Present:** Aaron Gurecki (General Manager), Sally Wallace (Recording Secretary),

Sheryl Hardy-Salgado (Clerk), Art Castillo

 The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 6:00 p.m., at the Yolo Fire Station, 37720 Sacramento Street, Yolo, California, on Wednesday December 7, 2022. All directors were present except Emily Tafoya. Also present were Aaron Gurecki (General Manager) Sally Wallace (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distribution Operator).

**1.** **Approval of agenda:**

 President Lana Reveles called for a motion to approve the agenda.

 **Motion by:** Rick Hernanadez

 **Seconded by:** Tina Day

 **Discussion:**

 **Vote: Ayes:** 4 **No:** 0  **Abstain:** 0 **Motion:** Carried

**2. Approval of Minutes of last meeting (November 2022):**

President Lana Reveles called for a motion to approve the Minutes with correction on number 6, instead of James Berg to Rick Burke.

 **Motion by:** Robert Marin

 **Seconded by:** Rick Hernandez

 **Discussion:** None

 **Vote: Ayes:** 4 **No:** 0  **Abstain:** 0 **Motion:** Carried

**3. Public Comment:** None.

**4. Financial Report (Income and Expense):** Sheryl Hardy Salgado reported that the financial reports were sent out.

Notices went out to seventeen people, eleven account were pass due this time, and one shut off notice will be sent out.

 Collected $12,881.00 and paid in advance $2,946.00.

 Bill Expense: $2,982.94

**5. Approval of Claims:**

 President Lana Reveles asked for a motion to approve claims for November 2022.

 **Motion by:** Robert Marin

 **Seconded by:** Tina Day

 **Discussion:** None.

 **Vote: Ayes:** 4 **No:** 0  **Abstain:** 0 **Motion:** Carried

**6. Water Distribution Operator’s Report:**

The Water Distribution Operators report was given by Art Castillo. He reported that it was a quiet month and meters were read. Art said he has a meeting next month with the Health Department to go over samples.

Per Tina Day about the Yolo Fire Department- She will give dispatch Art Castillo and Dwayne Straub’s phone number just in case of an emergency.

Tina Day suggested maybe putting blue reflectors by the fire hydrants. Art Castillo will call Dean with the County about the reflectors.

**7. General Manager Report:** Aaron Gurecki reported that our water has come up ten feet from last month. December 30, 2022 flow meter will be installed.

Todd Tommeraason from Meikle and Meikle, quoted approximately $1,500.00 for rate study. We need to do rate study before we do a rate increase.

 Yolo County Health Department is requiring a Cross Connection Control Survey of the Water Distribution for the entire Town of Yolo. Aaron will be scheduling a site visit with them. This will need to be done before January 15, 2023

 Emergency Notification Form needs to be completed by December 20, 2022.

 Need to install a totalizing flowmeter between the well and the entry point to the distribution system, by June 30, 2023.

**8. Discussion Items**:

* **Review the upcoming rate increase:** There will be a $4.00 rate increase as of January 4, 2023.
* **Parcel on Rd 98:** Still looking for property for well placement.
* **CIP:** None.

**9.**  **Action Items:** None.

**10.** **Old Business:** None.

**11.** **Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:** There was discussion about the Cacheville P.O. Box. Sheryl Hardy-Salgado got a new form to fill out to remove Sylvia Tafoya off it. The Board decided to have Sheryl Hardy-Salgado and Sally Wallace have the keys.

**12.** **Future Agenda Items:**

 There being no further business, the meeting was adjourned at 7:20 p.m. by President Lana Reveles.

 Respectfully submitted,

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 SALLY WALLACE, Recording Secretary