

**BOARD OF DIRECTORS MEETING  
CACHEVILLE COMMUNITY SERVICE DISTRICT**

REGULAR MEETING  
December 01, 2021  
MINUTES

**1. CALL TO ORDER**

President Lana Reveles called the meeting to order at 6:08 pm.

**2. ROLL CALL**

**Present:**

- Directors: Lana Reveles, Rick Hernandez, Lucia Salas and Jose Manuel Michel.
- Not present: Robert Marin
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- Sheryl Hardy Salcedo Bookkeeper.
- **Public:** None

**3. APPROVAL OF AGENDA**

President Lana Reveles called for a motion to approve the agenda.

**Motion by:** Director Rick Hernandez to approve the agenda as presented.

**Second by:** Director Jose Manuel Michel.

**Discussion:** None.

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

**4. APPROVAL OF MINUTES**

President Lana Reveles called for a motion to approve the November 03, 2021 minutes.

**Motion by:** None.

**Second by:**

**Discussion:** GM asked that they be moved to next meeting.

**Vote:** Ayes: 0 No: 0 Abstain: 0 Motion: None.

**5. PUBLIC COMMENTS:** None.

**6. WATER DISTRIBUTION OPERATOR REPORT:** None.

**7. CORRESPONDENCE:** None.

## 8. FINANCIAL REPORT

Sheryl Hardy -Salcedo gave a presentation on status of expenses and income.

Expenses: Total \$4,336.16

Engagement letter for Perry Bunch audit presented for signature.

SCO report complete. Presented for signature.

16 past due accounts totaling \$3,000.00

Discussion followed regarding shutting of delinquent accts, the audit, expenses and income.

## 9. APPROVAL OF CLAIMS

President Lana Reveles asked for a motion to approve claims for November.

**Motion by:** Director Lucia Salas to approve the claims for November.

**Second by:** Director Rick Hernandez.

**Discussion:** There were questions about invoices and discussion followed regarding them.

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

## 10. DISCUSSION ITEMS: None

## 11. ACTION ITEMS:

**A. Consider and approve authorizing General Manager to act on behalf of the district to acquire land for a new well and storage tank site. Located at 14214 5<sup>th</sup> Street and 37511 Sacramento Street.**

President Lana Reveles asked for motion approving Authorizing General Manager to act on behalf of the district to acquire land for a new well and storage tank site.

Located at 14214 5<sup>th</sup> Street and 37511 Sacramento Street. Dedicating reserve funds up to \$200,000.00 to match County of Yolo ARP funds 50/50.

**Motion by:** Director Jose Manuel Michel.

**Second by:** Director Lucia Salas.

**Discussion:** Discussion followed about method of funding the purchase and timeline. Asking Yolo County for ARP funds and pulling money from reserves to fund at a 50/50 match.

Will need to do phase 1 environmental. Need 150' setback for municipal well from nearest septic. Will need to tear down existing house.

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed.

- B. Consider and approve Resolution # 12-2021 authorizing General Manager to act on behalf of the district to apply for ARP grant funding for the purchase of land for a new well site located at 14214 5<sup>th</sup> Street and 37511 Sacramento Street.**

**Motion by:** None.

**Second by:**

**Discussion:** Discussion followed about the need for resolution not necessary right now. May need to have on next agenda.

**Vote:** Ayes: 0 No: 0 Abstain: 0 Motion: None.

**12. GENERAL MANAGERS REPORT:** The guys had had a repair. Static water level is recovering. Working on YSAQCD permit for generator. Still finalizing the Wood Rodgers report.

**13. OLD BUSINESS:** None.

**14. SUCH OTHER URGENT BUSINESS AS MAY BE BROUGHT BEFORE THE BOARD THAT HAS ARISEN SINCE THE AGENDA WAS PREPARED:** None.

**15. FUTURE AGENDA ITEMS:** Special meeting for purchase of property. Send minutes to director Marin to post on website.

**16. ADJOURNMENT:** Meeting adjourned at 7:02 pm by President Lana Reveles

**NEXT MEETING DATE:** Thursday, 01-05-2022 @ 6:00 pm

Board Clerk Leo Refsland

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Date: 02-03-22