

CACHEVILLE SERVICE DISTRICT

MINUTES OF THE REGULAR MEETING

April 7, 2021

Directors Present: Lana Reveles at 429 First Street, Rick Hernandez, and Joemanuel Michel, by telephone

Directors Absent: Lucia Salas

Others Present: James V. Nolan (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Dwayne Straub (Water Distributor Operator) (by Phone), Leo Refsland (General Manager); Robert Marin, Tom Barth, Attorney at law by phone.

The regular meeting of the Cacheville Service District was called to order by Acting President Lana Reveles at 6:00 p.m., at Gardner, Janes, Nakken & Hugo Law Office, 429 First Street, Woodland, California, on Wednesday, April 7, 2021. All directors were present by telephone except Lana Reveles in person and Lucia Salas absent. Also present were James V. Nolan (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Dwayne Straub (Water Distribution Operator) by phone, Leo Refsland (General Manager), Robert Marin, and Tom Barth by phone.

1. Approval of Minutes of last meeting:

Upon motion duly made by Director Hernandez, seconded by Michel and unanimously passed, the Minutes of the regular meeting March 3, 2021 were approved as corrected.

2. Public comment on agenda items:

None.

3. Water Distribution Operator's Report:

The Water Distribution Operators report was given by Dwayne Straub. He reported that daily routine well checks and hydrants were flushed. There is another leak.

Generator funds \$116,902.00 from County and paid for it this year. Engineer services, three thousand for 2021. Contract with Wood Rodgers, thirty nine thousand has been spent. \$123,140.00, is the full Engineers contract.

Leo would like 2020 January thru December pump readings and minutes.

A routine inspection was performed.

Pump hour meter readings of March 29,2021:

The Sacramento Street pump reflected 02545.3 hours 0.5 hour(s) usage since last month.

The Washington Street pump reflected 28524.6 hours 31.3 hour(s) usage since last month.

Flow meter reading on Sacramento Street 04793.3 gallons.

Flow meter reading on Washington Street 481553 gallons.

Half Moon Produce (office)

Half Moon Produce (warehouse)

4. Approval of bills; Review of finances, budget, etc.:

Upon motion duly made by Director Hernandez seconded by Director Reveles and unanimously passed, in the amount of \$ 11,048.00 were approved for payment as shown on the attached list, incorporated hereto as though fully set forth. Generator rental \$4033.20, and Wood Rodgers \$2000.00 +.

Sheryl Hardy Salgado reported the budget needs adjustments for next meeting. Audit is not completed. Leslie at Perry Bunch Johnson is in tax season. Mark Krummenacker is our audit representative.

5. Engineer's Report:

None.

6. General Manager Report:

Leo Refsland: Contacted Tom Barth and Coleen Haley, Special District Association Representative. Discussion about infrastructure improvement legislation, since covid money goes to rural communities, Assemblywoman Curry was contacted.

Water line break, Art called AP Plumbing. Leo turned off water and turned water back on for repair. Generator was delivered last week. What is the wells location? Need to review contract with Landowner. May need a few more feet of space for location of generator. Add generator to insurance policy.

Rescheduled PG&E work, for after installation of generator.

7. Discuss President position:

Upon motion duly made by Director Hernandez, seconded by Director Michel and unanimously passed, to elect Lana Reveles President of the Board.

8. Old Business:

- Status of Water System Evaluation-Wood Rodgers.

No report. Leo Refsland informed the board that he contacted Wood Rodgers. They informed him that the final report is a couple of months out.

- Discuss and implement water shut off policy.

Need to work on late fee, interest and shut off after covid. Put over to next meeting.

9. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:

Robert Marin attended. He said he may be interested in applying for the vacancy on the Board that was created by Suzette Garcia when she moved out of the district March 1, 2021. Application form as been sent to him. He has been a Yolo resident since 1996 and has been a Yolo Fire Department volunteer for ten years.

Tom Barth, Attorney in Sacramento and Yolo County for 29 to 30 years. He lives four miles

south of Madison. He has been with his firm for 14 years, and 10 years at Kronick Moskovitz in Sacramento. He has a lot of public entity experiences, school districts and special districts.

There being no further business, the meeting was adjourned.

Respectfully submitted,

JAMES V. NOLAN, Secretary