

CACHEVILLE SERVICE DISTRICT

MINUTES OF THE REGULAR MEETING

March 3, 2021

- Directors Present:** Lana Reveles (present), Rick Hernandez, Joemanuel Michel
Lucia Salas, all appeared by conference call.
- Directors Absent:** None (Director Suzette Garcia no longer on the board as of March 1, 2021.)
- Others Present:** James V. Nolan (Recording Secretary),
Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distributor Operator);
Colleen Haley (CA Special District), Leo Refsland, all appeared by zoom.

The regular meeting of the Cacheville Service District was called to order by Acting President Lana Reveles at 6:00 p.m., at Gardner, Janes, Nakken & Hugo Law Office, 429 First Street, Woodland, California, on Wednesday, February 3, 2021. All directors were present. Also present were James V. Nolan (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distribution Operator).

1. Approval of Minutes of last meeting:

Upon motion duly made by Rick Hernandez, seconded by Joemanuel Michel and unanimously passed, the Minutes of the regular meeting February 3, 2021 were approved.

2. Public comment on agenda items:

Colleen Haley with California Special District Association wanted to let the District know about free webinars / ethics, and other training that ends December 2022. She discussed membership dues. Pay what you can program. Any amount could save money, streamline. \$25.00 from \$75.00 to \$50.00.

Free webinar / ethics and other training ends December 2022.

James V. Nolan inquired wheather \$50.00 per year is acceptable? Ms. Haley said yes, acceptable.

3. Water Distribution Operator's Report:

The Water Distribution Operators report was given by Art Castillo. He reported that daily routine well checks and hydrants were flushed. Residual samples were sent to Tammy Yu sent by screen text. Tammy Yu claim she didn't receive. Meters were read on February 29th.

Art got a hold of Brandon, the generator is complete and fixed. There may be an issue where storing generator because Art's truck is too small. Joemanuel will use his truck to pick up.

A discussion was held about letter from Fire Chief Dan Tafoya, claiming claim credits. James Nolan will prepare a response.

Leo will give Art a call.

Pump hour meter readings of February 29, 2021.:

The Sacramento Street pump reflected 02544.8 hours 0 hour(s) usage since last month.

The Washington Street pump reflected 28493.3 hours 27.9 hour(s) usage since last month.

Flow meter reading on Sacramento Street 04725.2 gallons.

Flow meter reading on Washington Street 479565 gallons.

Half Moon Produce (office) 09838.2

Half Moon Produce (warehouse) 05235.7

4. Approval of bills; Review of finances, budget, etc.: Sheryl Hardy Salgado presented bills:

Upon motion duly made by Director Michel, seconded by Director Reveles and unanimously passed, in the amounts of \$5,944.16 were approved for payment as shown on the attached list, incorporated hereto as though fully set forth.

Sheryl reported past due accounts, some partially paid and some not paid at all. Billings went out of February 25, 2021 for the January and February collections (75 residences \$18,435.00 and 9 business \$1,340.00). There are six delinquent (\$875.00). One is for a customer that moved in to the

residence December but just provided their address. Seven accounts were paid in advance (\$1,527.00).

March 1, 2021 there was a change of ownership at 37489 County Road 17 (Suzette Garcia house).

Wood Rodgers \$892.50.

Yolo County Environmental \$841.00 for water testing November, December, and January.

5. Engineer's Report:

None.

6. General Manager, Presentation by Leo Refsland:

Work with Colleen Haley, California Special District Association- lobbyist arm or be vs a bill regulation. \$50.00 deal. Could use templates. Can try to coordinate policies with Madison Cacheville Service District and Knights Landing Cacheville Service District.

Read March 3, 2021 email from Leo Refsland. A discussion was held. Upon motion duly made by Director Reveles, seconded by Director Michel and unanimously passed, to approve flat rate of \$660.00 for Leo Refsland services per month. Will Leo email \$660.00- confirm.

7. Old Business:

- **Status of Water System Evaluation – Wood Rodgers.**

Email Wood Rodgers and ask for report. Leo Refsland knows Sean Smith at Wood Rodgers.

- **Discuss and implement water shut off policy.**

None.

8. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:

James V. Nolan informed the board that he and his firm are withdrawing as legal counsel and secretary as of June 30, 2021. That dates helps the district prepare, find a replacement counsel and adopt an appropriate budget.

Leo will talk to Tom Barth. There are forty five days to appoint, or thereafter go before the Board of Supervisors. Director Garcia notified the Board of her resignation a month ago, effective on close of escrow on her house which closed March 1, 2021. Registered voter, resident with the district.

Website – sub contract billing to Esparto. Streamline does website.

There being no further business, the meeting was adjourned.

Respectfully submitted,

JAMES V. NOLAN, Secretary