

CACHEVILLE SERVICE DISTRICT

MINUTES OF THE REGULAR MEETING

December 4, 2019

Directors Present: Rick Hernandez, Joemanuel Michel, Suzette Garcia, Lucia Salas

Directors Absent: Lana Reveles

Others Present: James V. Nolan (Recording Secretary),
Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distributor Operator).

The regular meeting of the Cacheville Service District was called to order by President Suzette Garcia at 6:00 p.m., at the Yolo County Library Annex, 37750 Sacramento Street, Yolo, California, on Wednesday, December 4, 2019. All directors were present except Lana Reveles. Also present were James V. Nolan (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distribution Operator).

1. Approval of Minutes of last meeting:

Upon motion duly made, seconded and unanimously passed, the Minutes of the regular meeting November 6, 2019 were approved.

2. Public comment on agenda items:

None.

3. Water Distribution Operator's Report:

The Water Distribution Operators report was given by Art Castillo. He reported that routine checks were performed and wells were checked. Residuals were sent on approximately November 30, 2019. Hydrants were drained. Met with the Health Department on Emergency plans.

A routine inspection was performed.

Pump hour meter readings of November 28, 2019:

The Sacramento Street pump reflected 02504.3 hours 26.4 hour(s) usage since last month.

The Washington Street pump reflected 27907.1 hours 32.5 hour(s) usage since last month.

Flow meter reading on Sacramento Street 03190.5 gallons.

Flow meter reading on Washington Street 44078 0 gallons.

Half Moon Produce (office)

Half Moon Produce (warehouse)

4. Approval of bills; Review of finances, budget, etc.:

Mrs. Salgado presented the bills. Upon motion duly made by Director Salas, seconded by Director Michel and unanimously passed, in the amount of \$ 4,495.28 were approved for payment as shown on the attached list, incorporated hereto as though fully set forth.

A comparison quote for workers comp will be obtained for Director Salas.

5. Engineer's Report:

None.

6. Approval of the request for the Request for Qualification to provide Engineering and water resource planning,:

Director Garcia presented the information given to the district by Elise Sabbatini, YC, OES. Submittals can be processed by the County. Laugenour & Meikle may be a bidder as well. Upon motion duly made by Director Hernandez, seconded by Director Michel and unanimously passed to approve the request for qualification. This is the first step toward getting a grant.

7. Discuss about the quotes for the transfer switch:

Dwayne Straub is working on bids for transfer switch. Bids have been received from Butterfield and two others. Art Castillo is seeking a bid from Eaton Pumps.

A discussion was held about holding another meeting once bids are received and Electrical

Engineering specs are obtained.

8. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:

Received a letter from Yolo Fire Protection District (Dan Tafoya & Louie Muller) about the power loss and the problems that presents for fire safety.

Received notice from Yolo County that they are prepared to purchase a generator for Cacheville Service District. Director Garcia communicated with Todd Tommeraason about the need for an electrical engineer.

Director Garcia submitted an incident report on November 22, 2019 to Tammy Yu at Environmental Health. Director Garcia communicated to OES, Rene, about the emergency notification plan.

Art Castillo requested notices to residents in advance about potential power loss and need to boil water. These could be delivered several times during winter and when high winds are forecast.

Mrs. Salgado suggested an insert in the billing – Re: notify them about the website (cachevilleservicedistrict.org) and request their telephone number and email, in case of an emergency, we would be able to contact them.

Mrs. Salgado reported sixteen delinquent notices were sent. District received a letter from EDD; wages for unemployment from July 1, 2019 to June 30, 2019, able were \$28,000.00. Reserve balance as of July 31, 2019 is \$3994.07.

There being no further business, the meeting was adjourned.

Respectfully submitted,



JAMES V. NOLAN, Secretary