

CACHEVILLE SERVICE DISTRICT

MINUTES OF THE REGULAR MEETING

September 7, 2022

Directors Present: Rick Hernandez, Lana Reveles,
Robert Marin, Emily Tafoya

Directors Absent: Tina Day

Others Present: Aaron Gurecki (General Manager), Sally Wallace (Recording Secretary),
Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distributor
Operator)

The regular meeting of the Cacheville Service District was called to order by President Lana Reveles at 6:00 p.m., at the Yolo Fire Station, 37720 Sacramento Street, Yolo, California, on Wednesday September 7, 2022. All directors were present except Tina Day. Also present were Aaron Gurecki (General Manager) Sally Wallace (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distribution Operator).

1. **Approval of agenda:**

President Lana Reveles called for a motion to approve the agenda.

Motion by: Robert Marin

Seconded by: Rick Hernandez

Discussion: None.

Vote: Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Carried.

2. **Approval of Minutes of last meeting (August 3 2022):**

President Lana Reveles called for a motion to approve the Minutes.

Motion by: Robert Marin

Seconded by: Rick Hernandez

Discussion: With correction to Number 12 of last month.

Vote: Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Carried.

3. **Public Comment:** None.

4. **Financial Report (Income and Expense):** Sheryl Salgado reported that the billings went out (\$21,842.00), six accounts are delinquent, and two notices have been sent out to these six accounts. Delinquent amount \$2,378.00 and \$282.00 pass due. Expenses \$4,765.94.

5. **Approval of Claims:**

President Lana Reveles asked for a motion to approve claims for August 2022.

Motion by: Robert Marin

Seconded by: Emily Tafoya

Discussion: None.

Vote: Ayes: 4 **No:** 0 **Abstain:** 0 **Motion:** Carried.

6. **Water Distribution Operator's Report:**

The Water Distribution Operators report was given by Art Castillo. He reported that all daily checks were made, residual were sent to the Health Department. The power went out on the 19th of August.

James Burk with Boss Construction repaired the leaks on 2nd Street, 141 Second Street, and another on 1st Street. These were not meter leaks, these were leaks with the home.

The Blacksmith's shop water is still on. There are renters in there.

7. **General Manager Report:** Aaron Gurecki reported that that he submitted a water report to the State Control Water Report. Our water level has gone up by 12 feet.

Last month he met up with Leo Refsland and he gave him booklets from Wood Rogers.

8. **Discuss Audit Cycle and Possible Action:** A discussion was held to change the five year audit cycle to bi-annual. Upon motion duly made by Director Robert Marin, seconded by

Director Rick Hernandez, and unanimously passed, it was

RESOLVED, to adopt bi-annual audit cycle Resolution 9-7-2022, as shown on the attached hereto and incorporated herein as though fully set forth.

9. **Discussion Items:** After discussion about getting a District phone line, Robert Marin will look into pricing, options, and present to the Board of Directors in October 2022 meeting.

10. **Action Items:**

- **Employee salary proposal:** Director Robert Marin presented a proposal on increase in pay for Operators and Clerks. After much discussion, upon motion duly made by Director Robert Marin, seconded by Emily Tafoya, and unanimously passed, it was,

RESOLVED, that the Water Operators will receive an additional \$200.00 each per month, Billing Clerk will receive an additional \$50.00 per month, and the Secretary will receive an additional \$200.00 per month. Increase effected first payroll of October 2022.

11. **Old Business:** None.

12. **Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:** None.

13. **Future Agenda Items:** Finalize position duties and discuss District phone.
There being no further business, the meeting was adjourned at 7:35 pm by President Lana Reveles.

Respectfully submitted,

SALLY WALLACE, Recording Secretary

