

# CACHEVILLE SERVICE DISTRICT

## MINUTES OF THE REGULAR MEETING

February 1, 2023

**Directors Present:** Rick Hernandez, Robert Marin, Emily Tafoya, Tina Day

**Directors Absent:** Lana Reveles,

**Others Present:** Aaron Gurecki (General Manager), Sally Wallace (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distributor Operator)

The regular meeting of the Cacheville Service District was called to order by Acting President Tina Day at 6:00 p.m., at the Yolo Fire Station, 37720 Sacramento Street, Yolo, California, on Wednesday February 1, 2023. All directors were present except Lana Reveles. Also present were Aaron Gurecki (General Manager) Sally Wallace (Recording Secretary), Sheryl Hardy-Salgado (Clerk), Art Castillo (Water Distribution Operator).

### 1. **Approval of agenda:**

Acting President Tina Day called for a motion to approve the agenda.

**Motion by:** Rick Hernandez

**Seconded by:** Robert Marin

**Discussion:** None

**Vote: Ayes:** 4      **No:** 0      **Abstain:** 0      **Motion:** Carried

### 2. **Approval of Minutes of last meeting (January 16, 2023):**

Acting President Tina Day called for a motion to approve the Minutes.

**Motion by:** Emily Tafoya

**Seconded by:** Rick Hernandez

**Discussion:** None

**Vote: Ayes:** 4      **No:** 0      **Abstain:** 0      **Motion:** Carried

3. **Public Comment:** None.

4. **Financial Report (Income and Expense):** Sheryl Hardy-Salgado reported that as of January 27, 2023, there are twenty-five accounts pass due. The resident that received a ten day notice last month did pay and didn't get shut off.

Expense: \$2,099.73.

5. **Approval of Claims:**

Acting President Tina Day asked for a motion to approve claims for January 2023.

**Motion by:** Robert Marin

**Seconded by:** Emily Tafoya

**Discussion:** None

**Vote: Ayes:** 4      **No:** 0      **Abstain:** 0      **Motion:** Carried

6. **Correspondence:** Received an advertisement for web design in the mail.

7. **Water Distribution Operator's Report:**

The Water Distribution Operators report was given by Art Castillo. He reported that the daily checks were done, and residual were sent to the Health Department. They will be meeting with Mitch soon for the Cross-Connection. It's supposed to be done by March 31, 2023.

Robert Marin has put in a request with his work for lighting and poles for Cacheville Service District.

8. **General Manager Report:** Aaron Gurecki reported that the groundwater levels continue to rise. Fire Station monitoring well came up ten feet from January 1, 2023. Seventy feet to sixty feet (depth to water). Waiting to hear back from Mitch Prather to see if we need to re-assess the quote to conduct the Cross-Connection Survey. Survey needs to be completed by March 31, 2023. AP Plumbing installed a back flow prevention device at the Fire Station water tank. Needs

to be installed by March 31, 2023. *Serve letter for the water* for the project at 37511 Sacramento Street, Yolo from the Community Service Department. Need more information on what type of project this is to relay the information to the County. Also continuing to submit Monthly Drought Order Report to the state.

**9. Discussion Items:**

- **Policy Review / Update and possible Action:** Discussion was held. Upon motion duly made by Robert Marin, seconded by Emily Tafoya, and unanimously passed, the Nepotism Policy was approved as of February 1, 2023, as read.

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Carried**

- **CSDA Renewal / Possible Action:** Approved.
- **Cell Phone:** There was discussion to not go with a regular cell phone and get a burner phone possibly. Robert Marin will research burner phones.
- **Meeting at Library:** Discussion was held. Upon motion duly made by Rick Hernandez, seconded by Emily Tafoya and unanimously passed to change the time of regular meetings to 5:30 p.m. instead of 6:00 p.m. and location of meetings to be held at the Yolo Library Branch.

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Carried**

**10. Action Items:** None.

**11. Old Business:** Washington Street residence (Vidales property) was sold to the Yolo Fire Department.

**12. Such other urgent business as may be brought before the Board that has arisen since the agenda was prepared:** None.

**13. Future Agenda Items:** None.

There being no further business, the meeting was adjourned at 6:54 p.m. by Acting President

Tina Day.

Respectfully submitted,

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SALLY WALLACE, Recording Secretary